

# Public Document Pack

## CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 15 December 2020

At 6.15 pm in the Virtual Meeting Room via Zoom

### Present:

Councillor R Smith (Chair)

Councillors:	J Aitman	M Jones
	L Ashbourne	A McMahon
	V Gwatkin	A Prosser
Officers:	Nicky Cayley	Democratic Services Officer
	Sharon Groth	Town Clerk
	Angus Whitburn	Compliance and Environment Officer
Others:	0 members of the public.	

#### P454 APOLOGIES FOR ABSENCE

An apology for her absence was received from Cllr Bolger.

#### P455 DECLARATIONS OF INTEREST

There were no declaration of interest in matters to be discussed at the meeting.

#### P456 PUBLIC PARTICIPATION

There were no members of the public present for this item.

#### P457 PLANNING APPLICATIONS

The Committee received and considered the schedule of planning applications from West Oxfordshire District Council.

**RESOLVED:** that the comments, as per the attached schedule, be forwarded to West Oxfordshire District Council.

#### P458 LICENSING APPLICATION CONSULTATION W/20/00854/PRMA - UNIT R1 MARRIOTTS WALK

The Committee received and considered a licensing application. The Committee was pleased to support a new business and was pleased to support the application.

**RESOLVED:** that the Town Council supports this application.

P459 **LAKE AND COUNTRY PARK UPDATE**

The Committee received and considered the report of the Compliance and Environment Officer, along with three quotations.

**RECOMMENDED:** that the report be noted and: -

1. that the quote supplied by Frank Lucas for the commission of an enhanced phase 1 survey be accepted;
2. that the Committee agrees that officer attention be focused on the creation of a management statement for the south section of the country park.

P460 **WITNEY TOWN COUNCIL CARBON FOOTPRINT**

The Committee received and considered the report of the Compliance and Environment Officer.

**RECOMMENDED:** that the report be noted and: -

1. that future Christmas Lighting contract to include timers on all lights that run reduced hours from dusk to midnight to cut emission;
2. that the solar pv panels for The Leys and officers developing the project be approved in principle and that any required quotes are brought back to committee for approval.

P461 **FINANCIAL REPORT - REVISED BUDGET 2020/21 AND ESTIMATES 2021/22**

The Committee received and considered the report of the Town Clerk/RFO. There followed a lengthy discussion on what members would like to see included in the budget on terms of items connected with the climate emergency.

**RECOMMENDED:** that the report be noted and: -

1. that the budget for the Burwell Hall heating be increased from £15,000 already set aside to £30, 000 but using the £10, 000 budgeted for the patio and that an additional supplementary £5, 000 be included;
2. that this is be delegated to officers to look into the best option for the Burwell heating – including air/ground source heat pumps;
3. that it is continued to set aside £5, 000 year on year towards upgrading the Council's fleet of work vehicles to electric;
4. that the Council increases its budget to £15, 000 towards unspecified climate emergency projects;
5. that the Council continues to budget £10, 000 towards the Lake and Country park/Biodiversity;
6. that the £1, 000 budgeted for the Eco/Green pop up event in 2021 be split between this event -£400 - and £600 for a thermal imaging camera.

P462 **CONSULTATION - DEVELOPER CONTRIBUTIONS SUPPLEMENTARY PLANNING DOCUMENT**

The Committee received and considered a consultation from West Oxfordshire District Council concerning developer contributions. Members discussed the fact that the document would not be accessible in terms of language and terminology used to a lot of the general public. The Committee also wished to have more autonomy and influence on where and how developer contributions were spent in the town.

**RESOLVED:** - that the following response be submitted to West Oxfordshire District Council: -

This consultation does not communicate clearly to the public the intentions of how funding from developers will be sought. It is 83 pages long and it does not summarise clearly at the front what will happen. The consultation appears impenetrable and unwieldy and the Town Council is concerned that the public may not understand and be able to engage with this.

The Town Council believe that the whole town is impacted by strategic development and wishes to be able to exercise discretion in where the developer contributions are spent, which is the whole point of the Community Infrastructure Levy.

The Town Council would appreciate much better collaboration between the three tiers of Council in terms of Section 106 contributions, to seek out and find solutions for the spending of Section 106 funds and a more transparent tracking system that allows the Town Council to know what has been allocated to Witney.

The Town Council would also appreciate an “easy read” version that everyone is able to understand.

P463 **A40 BUS LANE AND EYNHAM PARK & RIDE UPDATE**

The Committee received and considered an update from Oxfordshire County Council on the A40 Bus lane and the Park and Ride at Eynsham.

**RESOLVED:** that the update be noted.

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The meeting closed at: 8.11 pm

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Chair

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Witney Town CouncilPlanning Minutes - 15 December 2020

457

457- 1 WTC/170/20 Plot Ref :-20/02872/HHD Type :- HOUSEHOLDE  
 Applicant Name :- JONES, MR AND MRS Date Received :- 19/11/2020  
 Location :- 16 CRAWLEY ROAD Date Returned :- 16/12/2020  
 CRAWLEY ROAD  
 WITNEY

Proposal : Erection of detached garden room.

Observations : Witney Town Council has no objections regarding this application

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457- 2 WTC/171/20 Plot Ref :-20/02812/HHD Type :- HOUSEHOLDE  
 Applicant Name :- GINDRE, MR JOAQUIN Date Received :- 24/11/2020  
 Location :- MILL VIEW, 13 CRAWLEY ROAD Date Returned :- 16/12/2020  
 CRAWLEY ROAD  
 WITNEY

Proposal : Erection of single and two storey rear extension to provide additional living space at both lower ground and ground floor levels and construction of a new front porch. Alterations to include the enlargement of existing dropped kerb.

Observations : Witney Town Council has no objections regarding this application

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457- 3 WTC/172/20 Plot Ref :-20/02682/HHD Type :- HOUSEHOLDE  
 Applicant Name :- CARTER, MR GAVIN Date Received :- 26/11/2020  
 Location :- 85 BARRINGTON CLOSE Date Returned :- 16/12/2020  
 BARRINGTON CLOSE  
 WITNEY

Proposal : Erection of a detached shed.

Observations : Witney Town Council has no objections regarding this application

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457- 4 WTC/173/20 Plot Ref :-20/03033/HHD Type :- HOUSEHOLDE  
 Applicant Name :- REYNOLDS, MR AND MRS NICK Date Received :- 26/11/2020  
 Location :- 50 COMPTON WAY Date Returned :- 16/12/2020  
 COMPTON WAY  
 WITNEY

Proposal : Erection of single storey rear extension.

Observations : Witney Town Council has no objections regarding this application

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457- 5 WTC/174/20 Plot Ref :-20/03218/HHD Type :- HOUSEHOLDE  
Applicant Name :- MANNING, MR AND MRS M Date Received :- 26/11/2020  
Location :- 29 BURFORD ROAD Date Returned :- 16/12/2020  
BURFORD ROAD  
WITNEY  
Proposal : Erection of single storey front porch.  
Observations : Witney Town Council has no objections regarding this application

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457- 6 WTC/175/20 Plot Ref :-20/03018/FUL Type :- FULL  
Applicant Name :- ANDREW AND PARTNERS Date Received :- 30/11/2020  
Location :- 26 - 28 CORN STREET Date Returned :- 16/12/2020  
CORN STREET  
WITNEY  
Proposal : Conversion of first and second floor office space to a two bedroom flat and to change part of the ground floor estate agents to provide a bike and bin store.  
Observations : Witney Town Council has no objections regarding this application

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457- 7 WTC/176/20 Plot Ref :-20/03019/LBC Type :- LISTED BUI  
Applicant Name :- ANDREW AND PARTNERS Date Received :- 30/11/2020  
Location :- 26 - 28 CORN STREET Date Returned :- 16/12/2020  
CORN STREET  
WITNEY  
Proposal : Internal alterations to convert the first and second floor office space to a two bedroom flat and to change part of the ground floor estate agents to provide a bike and bin store.  
Observations : Witney Town Council has no objections regarding this application

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457- 8 WTC/177/20 Plot Ref :-20/03058/HHD Type :- HOUSEHOLDE  
Applicant Name :- BROWN, MR AND MRS Date Received :- 30/11/2020  
Location :- 2 BURWELL DRIVE Date Returned :- 16/12/2020  
BURWELL DRIVE  
WITNEY  
Proposal : Erection of single storey side and rear extensions.  
Observations : Witney Town Council has no objections regarding this application

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457- 9 WTC/179/20 Plot Ref :-20/02962/HHD Type :- HOUSEHOLDE  
Applicant Name :- LEE, MS NATALIE Date Received :- 03/12/2020  
Location :- 10 BLANKET WAY Date Returned :- 16/12/2020  
BLANKET WAY  
WITNEY  
Proposal : Erection of shed in back garden.  
Observations : Witney Town Council has no objections regarding this application

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457- 10 WTC/180/20 Plot Ref :- 20/03329/HHD Type :- HOUSEHOLDE  
Applicant Name :- FOGGETT, MR KEIRAN Date Received :- 03/12/2020  
Location :- 88 PENCLOSE PENCLOSE WITNEY Date Returned :- 16/12/2020  
Proposal : Convert garage to study and erection of first floor side extension above existing garage and utility.  
Observations : Witney Town Council has no objections regarding this application

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457- 11 WTC/181/20 Plot Ref :-20/03138/HHD Type :- HOUSEHOLDE  
Applicant Name :- GARSED-BRAND, MR AND MRS Date Received :- 03/12/2020  
Location :- 14 STANTON HARCOURT ROAD STANTON HARCOURT ROAD WITNEY Date Returned :- 16/12/2020  
Proposal : Alterations and erection of single storey rear extension.  
Observations : Witney Town Council has no objections regarding this application

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457- 12 WTC/182/20 Plot Ref :-20/03328/HHD Type :- HOUSEHOLDE  
Applicant Name :- SHOWAN, MR MATTHEW Date Received :- 03/12/2020  
Location :- 6 WOODLANDS ROAD WOODLANDS ROAD WITNEY Date Returned :- 16/12/2020  
Proposal : Erection of first floor side extension above existing garage.  
Observations : Witney Town Council has no objections regarding this application

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457- 13 WTC/183/20 Plot Ref :-20/02940/FUL Type :- FULL  
Applicant Name :- SOMAIYA, MR Date Received :- 03/12/2020  
Location :- 66 HIGH STREET HIGH STREET WITNEY Date Returned :- 16/12/2020  
Proposal : Sub division and part change of use of ground floor retail/commercial unit to form a two-bed flat together with alterations to shop frontage.  
Observations : Witney Town Council has no objections regarding this application

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457- 14 WTC/184/20 Plot Ref :-20/03068/FUL Type :- FULL  
Applicant Name :- LIANG, JIANNING DR Date Received :- 04/12/2020  
Location :- 141 QUEEN EMMA'S DYKE QUEEN EMMA'S DYKE WITNEY Date Returned :- 16/12/2020  
Proposal : New dwelling and associated works.  
Observations : Witney Town Council has no objections but asks the District Council to check if the proposal impacts on any common land.

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457- 15 WTC/185/20

Plot Ref :-20/03133/FUL

Type :- FULL

Applicant Name :- LOCI, MR A

Date Received :- 07/12/2020

Location :- 115 BURFORD ROAD  
BURFORD ROAD  
WITNEY

Date Returned :- 16/12/2020

Proposal : Two storey side extension and subdivision of the existing property to form two separate dwellings.

Observations : Witney Town Council has no objections to this application subject to the advice of the Assistant Biodiversity Officer being followed.

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The Meeting closed at : 8pm

Signed : \_\_\_\_\_ Chairman Date: \_\_\_\_\_

On behalf of :- Witney Town Council